



After School Care – Updating Details

Please fill in this form if any details relating to your child have changed.

Child's Details

Children in care: 1) _____
2) _____
3) _____

Home Address: _____

Family Details

Mother's Name: _____
Telephone: () _____ (day) () _____ (after hours)
Alternate Contact Number: () _____ () _____

Father's Name: _____
Telephone: () _____ (day) () _____ (after hours)
Alternate Contact Number: () _____ () _____

Emergency Contacts

Name & Relationship: _____
Telephone: () _____ (day) () _____ (after hours)
Medical Practice & Doctor: _____
Telephone: () _____ (day) _____

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Additional Information

Does your child have any particular needs that we should be aware of (eg Medication, Allergies, Dietary requirements, Cultural information,)? Is there anything else we should know in order to take good care of your child?

Medication (and dosage): _____

Allergies: _____

Dietary requirement: _____

Cultural information: _____

Other: _____

Custody and Protection Orders

If a Custody Order or Protection Order is in place, a copy must be filed with the Programme. In the case of a Protection Order, the person with custody must also provide the following information:

Persons with right of access to the child: _____

Special access conditions: _____

Persons forbidden access to the child by law: _____

Description / photograph of barred persons: _____

If there are any specific fears of a breach of orders (particularly Protection Orders), please advise the Programme Supervisor. This is particularly relevant where there have been suggestions that a person may attempt to breach the order while the child is at school.

- ☐ I give permission for Programme staff to administer the medications listed on Page 2.
(strike out if no medication required)

Signed: _____ Date: _____

Privacy Act 1993: The information that you have supplied is necessary for the safe and effective operation of the After School Care Programme. All personal information provided will be destroyed at the completion of your child's time in the Programme. You are welcome to review information pertaining to your child's enrolment at any time.