

Welcome to the Newstead School Community

In 1890, Captain James Runciman donated land for a school to be built. At that time Oak trees were planted for shade and shelter and these still remain today. They are now the symbol for Newstead School. These trees are valued and preserved by ongoing generations of children that attend Newstead.

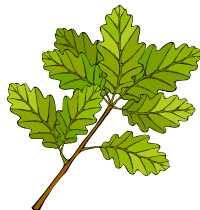
In order to continue our traditional focus in conservation, we have re-established a native gully at the back of the school. This provides opportunities for excellent outdoor learning in many curriculum areas to occur. Newstead School offers an established, attractive environment with a distinctive rural flavour.

Newstead became a "Model School" in 1960. We are a Six teacher Model Country School. The school enjoys excellent working relations with the School of Education and is involved in providing school based pre service teacher education.

We are committed to providing the best possible learning environment for children and are staffed with experienced, high quality Senior Teachers. The learning programmes within the school are well resourced. Funding from the Board of Trustees and School Council (PTA) ensure the continuity and ongoing development of programmes. The Board of Trustees provides extra funding in support of programmes to cater for children with needs. Children of all learning abilities are valued at Newstead.

In this folder you are introduced to some of the policies, procedures and organisation used in our school.

GN BUTTIMORE
Principal



NEWSTEAD SCHOOL VISION

*Newstead Students are confident, connected,
actively involved lifelong learners*

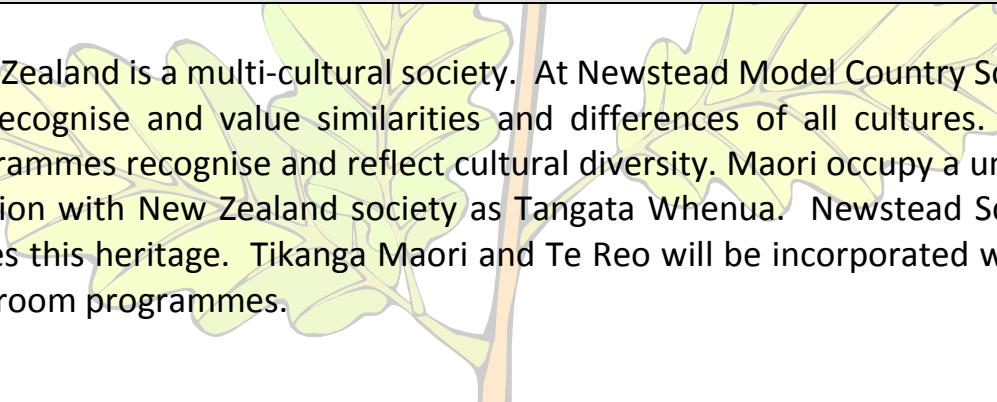
PRINCIPLES

- 
- High Expectations
 - Treaty of Waitangi
 - Cultural Diversity
 - Inclusion
 - Learning to Learn
 - Community Engagement
 - Coherence
 - Future Focus

CULTURAL DIVERSITY & MAORI DIMENSION

New Zealand is a multi-cultural society. At Newstead Model Country School we recognise and value similarities and differences of all cultures. Our programmes recognise and reflect cultural diversity. Maori occupy a unique position with New Zealand society as Tangata Whenua. Newstead School values this heritage. Tikanga Maori and Te Reo will be incorporated within classroom programmes.

VALUES

- 
- Excellence
 - Diversity
 - Community Participation
 - Integrity
 - Innovation, Inquiry & Curiosity
 - Equity
 - Ecological Sustainability
 - Respect

KEY COMPETENCIES



Thinking



Participating & Contributing



Using Language Symbols &
Text



Relating to Others



Managing Self

NEWSTEAD VIRTUES



Honesty



Trust



Perseverance



Respect



Resilience



Self Management



Tolerance



Responsibility

The identified virtues are a focus for all students to live, learn, work and contribute as active members of our community. They are the foundation to our learning and draw on knowledge, attitudes and values in ways that lead to action.

SCHOOL GOALS

1. To provide students with the skills and knowledge to achieve excellence.
2. To enhance links between school and community.
3. To provide a range of sporting opportunities and experiences in the Arts.
4. To maintain our close and evolving association with the School of Education.

SCHOOL INFORMATION

School Postal Address 426 Morrinsville Road, RD 6 Hamilton, 3286

School Phone Number (07) 856 5946

School Fax Number (07) 858 4946

Office Email office@newstead.school.nz

Principal Email principal@newstead.school.nz

Website www.newstead.school.nz

School Hours 8.45am – 2.35pm

Morning Interval 10.10am – 10.30am

Lunchtime 12.00pm – 12.50pm

The school office is open daily from 8am – 12pm

THE SCHOOL DOES NOT CLOSE EARLY ON WET DAYS



BOARD OF TRUSTEES

Chairperson

Brent Whiting

Deputy Chairperson,
Treasurer

Nel Shannon

Strategic Planning, Curriculum
And Community Liaison

Gail Bones

Principal

Gary Buttimore

Staff Representative

Lee Rattray

Property & Buildings

Ross McFarlane

Policies

Eric Light

STAFF

Principal	Gary Buttimore	
Teacher	June Malcolm	Yr 5 & 6, Room 4
Senior Teacher	Lee Rattray	Yr 4 & 5, Room 5
Senior Teacher	Lynne Bracey	Yr 2 & 3, Room 2
Teacher	Chris Bowen	Yr 1 & 2, Room 3
Teacher	Nikki Woodland Douglas	Y1, Room 1
Senior Teacher	Lyn Mather	Yr 0 & 1, Room 6
Learning Needs Programme	Judi Scrimgeour	Runciman Room
Reading Recovery	Phillipa Melton	
Administrator		

SCHOOL DONATION

Number of Children at School	TOTAL DONATION (incl. 10% discount for early payment)	Total Donation If paid after 31 March
1	\$121.50	\$135.00
2	\$216.00	\$240.00
3	\$297.00	\$330.00
4	\$360.00	\$400.00

Our children enjoy the well-resourced learning environment that our school offers, this is maintained by your school donation.

Please note that school donations are allowed as tax rebates. Up to one third of donations made may be claimed. See the Inland Revenue's Personal Tax Rebate form IR256.



BUS TRANSPORT

Provision for bus transport to and from school is provided by a Ministry of Education contracted bus company.

Cambridge Travel Lines

17 Hiwi Road

RD 4

Hamilton

Ph: 07 827-7363

Fax: 07 827-8979

The School Transport Assistance Policy

Who is entitled to school transport assistance? What are the criteria?

Those eligible for school transport assistance are students **under 10** who live more than 3.2 kilometres from the nearest school, and students **10 and over** who live more than 4.8 kilometres from the nearest school, where no suitable public passenger services are available.

Ineligible students are charged \$60 per term, regardless of how often they travel. The school office invoices and collects this payment on behalf of the bus company. If payment is not made, seven days notice is given for travel to cease.

After School Care Programme



Programme Hours
2.35pm-5.30pm
Mon-Fri during the School Term



We offer an exciting supportive programme of age appropriate activities for the students of our school. The creative and enthusiastic staff that operate this programme ensure an excellent standard of care is maintained at all times. It is **WINZ** and **OSCAR** Approved. Part-time, fulltime and casual students welcome. Lots of fun guaranteed. Enrolment forms are available at the school office.

Fees



Regular Care: i.e Booked on a regular basis

\$4.50 per hour per hour, minimum of 1 hour

10% discount is available if you pay for a full term and are booked for a minimum of 3 sessions per week.

\$4.50 retainer fee if child is sick or not attending when booked.

Casual Care:

\$5.50 per hour per child

The programme finishes at 5.30pm, please note that if you are late to collect your child(ren) \$25.00 per 15 minutes will be charged and invoiced.

**For further information contact
Natasha Friend (A.S.C Manager)**

Congratulations on becoming part of our School Community

The Newstead School Council (PTA) is a group of parents interested in contributing to the wellbeing of our children and school environment. Through various endeavours we fundraise to provide “extras” for the school and work in conjunction with the school Board of Trustees to help fund school projects.

Our role is not that just of a fundraising group – we also host social evenings for parents, organise kids disco’s, fish ‘n’ chip lunches and promote a ‘coming together’ of school, children, families and the wider community.

Once a month we hold a committee meeting attended by the School Council, a Teacher representative and a member of the Board of Trustees. We welcome your involvement at these meetings, as new ideas, suggestions, assistance in organising events or even an extra pair of hands at a sausage sizzle is always appreciated.



We want to feel that you are part of our school community and becoming a member of the School Council or becoming involved in school events is a rewarding and great way to get to know other families.

Donna Hoyle (Treasurer) - 8295003
Paula Kenny (Secretary) - 8241704

General Information

ABSENCES AND LATENESS

It is expected that all children attend school daily except in the case of sickness. In the event of absence, please phone the School Office before 8.30 a.m. Prior written notice is required if it is known your child will be away. All children are to arrive at school prior to 8.45 am so they can organise and settle to the school day. The school day ends at 2.35pm and it is expected that all children are in class until that time.

BOOK CLUB

Scholastic Books operate a book club in primary schools in New Zealand. Pamphlets are sent home twice a term. Parents are free to choose whether or not to purchase. Each class earns points for books purchased. These are redeemed for classroom and library books. Books are distributed as soon as they are received. Please make cheques payable to Scholastic N.Z. Orders are to be returned to the Classrooms. **NO CASH PLEASE**

CLASSROOM PARTICIPATION BY PARENTS

Parents and caregivers are welcome to assist in the classroom. We do ask that a mutually acceptable time be arranged. Confidentiality must be maintained at all times. It is not always appropriate that pre schoolers attend.

CONTACTING THE SCHOOL

We appreciate contacts that parents and caregivers make with the school. Contacts requiring a formal parent-teacher discussion need an appointment. Appointments are available out of school teaching hours (i.e. after 3.00 p.m., Tuesdays and Thursdays).

HEARING AND VISION TESTING

Testing is carried out annually, with all new entrants tested and follow up annual re-test for children with abnormal results. Parent requests for testing of older children should be directed to the teacher of the child concerned. Teachers will suggest a referral to parents if thought necessary. We suggest parents will advise teachers regarding any follow up they receive from the Technician.

MEDICINES

The Public Health Nurse advises that children on antibiotic medicine should have this administered before school, after school and at bedtime and need not be taken during the school day. Children who suffer from exercise induced asthma must have a named inhaler left with the teacher.

MONEY SENT TO SCHOOL

Money is to be sent to the school on labelled, sealed envelopes to avoid loss. Please send the correct amount of money as loss of change may also occur. Money should go straight to the office unless otherwise stated.

NEWSLETTERS

Newsletters are sent home on a regular basis to inform you of planned events and general items of interest. These will be given to the eldest child in the family attending school, and unless urgent, will go home on Friday. Please advise the office if you would like your newsletter emailed home.

SUPPORT SERVICES

On the advice of teachers and parents, support services will be called in by the Principal/Learning Needs Teacher to assist children with specific needs. These include:

1. Resource Teachers of Learning and Behaviour
2. Speech and Language Therapist
3. Hearing and Vision Testers
4. Psychologist
5. Health Nurse
6. C.Y.F Child, Youth and Family
7. School Support Services
8. School Attendance Services
9. Police
10. Group Special Education

EUREKA ROOM HIREAGE

The Newstead Model Country School Board of Trustees has developed a scale of charges for hireage of the available facilities. These rates have been set bearing in mind the current rates for similar local facilities, the actual daily costs incurred in running the building and the likely cost of ongoing maintenance over the projected life of the Eureka Room.

The Eureka Room is a school based facility that is only available for hireage outside school hours. All mid-week and Sunday night activities must cease at 10.00pm. All Friday night and Saturday night activities must cease at midnight.

We value our association with our neighbours and respect their privacy. Please do the same. All Eureka Room bookings will attract a cash bond payable in advance of hireage. The cash bond will be determined by the BOT upon receiving the hireage application.

The cash bond will be \$100, but may be substantially higher depending on the reason for hireage. All hireage fees are payable in advance. Functions serving alcohol to adults (persons of 18 years and over) will require a bond of \$1,000.00.

Key pick up and return will be discussed at the time of contract signing. A checklist for hirers will be attached to the rear of your copy of the Contract for Hireage.

Hireage Rates:

By the hour \$20.00 + GST

Day Rate (9am – 5pm) \$150.00 + GST

Weekend (Saturday 9am – Sunday 5pm) \$250.00 + GST

Inspection of Facilities:

The facility will be inspected before and after a tenants' use and recorded on Eureka Room checklist. This will be signed off by the tenant and Board of Trustee representative.